**Accreditation Steering Committee Meeting Notes**

Monday, December 05, 2016, 3:00 – 5:00 pm, Room M226

**Core Theme Language**

A small sub-group met last week to start working on core theme language. Bill presented a draft of their work (see attached) for review at today’s meeting. Changes to language is the only agenda item as a draft will be presented to the board for 1st read next week.

Draft language approved by this committee:

1. **Academic transfer:** We prepare learners to transition to a four year institution and attain their goals for further education.
2. **Career technical:** We prepare learners to attain their education and training goals for career entry and advancement through programs and services that reflect regional labor market needs.
3. **Essential skills:** We prepare learners for high school completion, English language proficiency, and foundational skills in mathematics, reading, and writing.
4. **Lifelong learning:** We provide events, services, and training for professional, cultural, and personal development and the enrichment of our community.

* There was discussion around how to measure “enrichment of our community” and realize that we can’t look internally for assessment. Statements such as “we provided 50% of the theater in our region” would help show that we are providing something that the community want/needs.

At our next meeting the group should be prepared to look at the language along with indicators. David, Donna, Bill, and BJ will meet prior to the Board meeting to determine how best to present this to the Board (see attached comparison sheet).

**Timeline:**

*Presidents’ Council: Tuesday, 12/6, present 1st read of core theme language changes*

*Board Meeting: Wednesday, 12/14, present 1st read of core theme language changes;*

*Rough draft of objectives and indicators*

*College Council: Friday, 1/20, present 1st read of core theme language changes*